

**OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION**  
**SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES**  
**October 18, 2023, 6:15 PM**

**Call to Order:** Meeting called to order at 6:17 PM.

**Members Present :**

Bob Detwiler – Board Member  
George Brown – Board Member  
Beth Detwiler – Board Member  
Ed Greco – Board Member

**Members Absent :**

Stephen Rivas – Board Member  
Frank O’Mahony – Alternate

**Others Present (on-line or in person):**

Inessa Maslova

**AGENDA:**

**1. Confirmation of quorum.** Quorum was confirmed.

**2. Approval of agenda.**

Motion to approve the agenda as presented by Ed. Motion seconded by George and approved unanimously.

**3. Vote to approve minutes of prior Special Meeting on 9/20/2023.**

Motion to approve last month’s minutes as presented by Ed, seconded by George and approved unanimously.

**4. Treasurer’s report.**

The reconciliation documents from September will be reviewed at the November meeting. The beginning bank balance in September was \$55,653. The ending balance was \$53,842. The available bank balance today is \$49,971. The current bank balance is \$49,893. Motion to accept the Treasurer’s report by Ed, seconded by George and approved unanimously.

**5. Treatment plant report.**

At our last BOD meeting, a question was asked concerning the ability of our portable generator to power both the treatment plant and the lift station, in case of a prolonged power failure. Bob asked Dean Blankard about this, and he said we should contact our electrical service company. We also asked Loren if he could investigate this question, and he said he would run some tests to see if he could find an answer. Discussion included the old generator’s output capacity (30KW) and the new generator’s capacity (90KW)

We also asked Loren if he has a date in mind for shutting down the irrigation. He says it might be on Friday, 10/27, but he’ll wait to see what the weather is like. It is likely that the irrigation will shut down next week.

Beth is working on an Emergency Response Plan (ERP) and will send it to Jake and Loren for final details. Loren requested chemical warning signs to post on the front door of the plant. Cost of signs will be \$46 + tax. Beth will meet with a consultant from the NM Rural Water Association on Oct. 30. The purpose is to discuss treatment plant vulnerabilities and the ERP draft. Discussion included the County Emergency Manager, evacuation planning and our nearest fire department.

**6. Liens, collections and accounts in arrears.**

At the end of September we filed liens on three customers who were behind in their payments. A fourth customer was also behind, but that account was paid up after we sent them a notice of a possible lien. After Therese has had a chance to bring accounts up to date, we may have some new liens to be filed.

**7. Update on county sewer line & Connector roads.**

Loren met with Michelle Hunter and another County staff member recently, to ask when the new

sewer line might be installed. He was told that it should be completed 2 years from now, but he thinks it might take longer.

George described the Richards Avenue roundabout progress and challenges. The contractor is close to finishing the basic work on the roundabout.

**8. New business and Matters from the Floor.**

Beth presented two options for inclusion of the definition of “connected line” in the OMDWA Rates and Fees document. Discussion included placement clarity and print color. Motion to approve option #1 by Ed. Motion was seconded by George and approved unanimously.

Inessa Maslova commented that the evening’s discussion was clear, and she is willing to volunteer her help where needed. She is a retired nuclear engineer and has MDS (material data sheets) available to share. She has irrigation hooked up to one tree, but could use information on how to attach supplemental lines when the irrigation starts next spring.

**9. Schedule next meeting.**

Our next Special Meeting is scheduled for Weds. Nov. 15th, at 6:15 PM. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend the meeting.

**10. Vote to adjourn.** Motion to adjourn by George. Motion was seconded by Ed and approved unanimously. Meeting was adjourned at 6:50 PM.