

**OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION**  
**SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES**  
**January 24, 2024, 6:15 PM**

**Call to Order:** Meeting called to order at 6:15 PM.

**Members Present :**

Bob Detwiler – Board Member  
George Brown – Board Member  
Beth Detwiler – Board Member  
Stephen Rivas – Board Member  
Ed Greco – Board Member  
Frank O’Mahony -- Alternate

**Members Absent :** None.

**Others Present (on-line or in person):** None.

**1. Confirmation of quorum.** Quorum was confirmed.

**2. Election of Board Officers for 2024. Vote to approve 2024 officers.**

Nomination for President: Bob Detwiler, Vice President: George Brown, and Secretary/Treasurer: Stephen Rivas. Motion to approve all nominated Board Officers by George Brown. Motion was seconded and passed unanimously.

**3. Approval of agenda. Vote to approve agenda.** Motion to approve by Ed Greco. Motion was seconded and passed unanimously.

**4. Vote to approve minutes of prior meeting on 11/15/2023 and accept draft minutes of Annual meeting on 12/2/2023.**

Motions to approve prior meeting minutes from 11/15/23 by Stephen Rivas, and to accept draft minutes of the annual meeting on 12/2/2023 by George Brown. Both motions were seconded and approved unanimously.

**5. Treasurer’s report and votes to accept reports. Vote to approve completed 2024 Interim Budget, BAR for 2023 Budget, and 4<sup>th</sup> quarter DFA report for final DFA reporting.**

Stephen summarized the reconciliation documents from November and December. The November ending bank balance \$60,412. December ending bank balance \$58,902. Total arrears are \$12,717. Discussion included that most delinquencies come from the accounts of only three owners and amount to approximately \$6,500.

The DFA is now requiring on-line submittal of quarterly reports and budgets. We have worked with our DFA Budget Analyst on this. Our 2023 final report will be submitted as in previous years. Our 2024 interim and final budgets will be submitted on the LGBMS (Local Government Budget Management System), as now required. We will not need a Budget Adjustment for 2023.

Motions to approve the 4<sup>th</sup> Quarter DFA report for 2023 by George Brown, to approve the 2024 final budget by Beth Detwiler, and to accept the Treasurer’s Report by Ed Greco. All of these motions were seconded and approved unanimously.

**6. Treatment plant update.**

This month we paid Loren \$450 for cleaning grease and foam out of the the SBR and the SAM tanks, and \$150 for repairing a wire that ran between 2 underground tanks.

There was an alarm sounding at the lift station when pump outflows were blocked by debris. Detwilers were alerted and Jake responded to clear the blockage. Now we have posted a sign at the lift station with phone numbers for Allen Environmental and Robert Detwiler on it.

Recent storms have created ruts in places on the road to the treatment plant. One company gave us a bid of \$3,332 to fix the problem. An alternative would be to pay Loren to have his company smooth the ruts and spread dirt or base course on them for an estimated \$650., then get the gravel at a later time. Discussion was unanimous to accept Loren's bid on this project.

#### **7 Liens, collections and accounts in arrears.**

Bob reported that one owner with a lien on their property has paid up and been paying regularly, so we should file a release of lien on the property. This month we sent Notices of Right to Lien to 2 customers who each owe around \$307. We will file liens on these properties early next month, if they haven't made payments by then. Also, last month we referred 3 customers with balances over \$500 to the CBF (Collection Bureau of Farmington).

#### **8. Update on county sewer line, irrigation plans and connector roads.**

George reported on plans for hook-up of potable water to our irrigation system. He has been in touch with County staff about the bulk rate. We met with Loren about the feasibility of connecting a potable water line and meter to our existing irrigation lines, and about flow and line size needed. A meeting with County staff and Commissioners will be requested to discuss rates.

We have been communicating with the La Pradera board members on whether they want to connect to the new county sewer line.

Bob Gorlow has requested feedback on a "T" at the intersection of his project with Rabbit Road, instead of a traffic circle.. Last fall he asked the County Commission to support the T, but they approved a traffic circle by a 3 – 2 vote. He has sked for our support when he goes back to the Commissioners, to ask them to reconsider this decision. Discussion of the best type of intersection for the new development on Rabbit Road showed equal preferences for a traffic circle and a T with extra turn lanes.

#### **9. New business and matters from the floor.** None at this time.

#### **9. Schedule next meeting.**

Our next Special Meeting is scheduled for Feb. 21<sup>st</sup> at 6:15 PM. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend the meeting.

#### **10. Vote to adjourn.**

Motion to adjourn by Stephen. Motion was seconded and approved unanimously. Meeting was adjourned at 7:08 PM.