

OSHARA VILLAGE OWNERS' ASSOCIATIONS
ARCHITECTURAL REVIEW COMMITTEE SUBMITTAL FORM
REQUEST FOR APPROVAL OF IMPROVEMENT AND/OR ALTERATION

In an effort to provide and protect each individual owner's rights and values, it is required that any owner(s) or group of owners considering improvements and/or changes to their property, must submit this form and all requested documentation and/or items to the Architectural Review Committee (ARC) for review and approval. The Committee has the authority to require the owner to remove an improvement and/or alteration from a property that has not been approved.

* Out of Respect for Oshara Village neighbors, it is expected that new homes will be completed within 2 years from the beginning of construction. An extension may be requested from the Architectural Review Committee (ARC) for unanticipated delays

PLEASE COMPLETE THIS FORM IN DETAIL TO AVOID DELAYS IN PROCESSING!

An incomplete form or a request with insufficient information will be returned to the owner. **Please print or type all information clearly to avoid delays in processing your request.**

OWNER(S) NAME(S): _____

PROPERTY ADDRESS: _____ LOT #: _____

CONTACT NAME & PHONE NUMBERS: _____

APPLICABLE EMAIL(S): _____

1. Briefly describe the improvement and/or alteration proposed: (include dimensions – length, width, height)
Attach additional information, photos and detailed plans as necessary.

2. Who will do the actual work? _____

3. If applicable, show physical location of the improvement and/or alteration on the lot. Attach an Improvement Location Report (ILR) or a scaled drawing, and include distances from existing walls/fences, other improvements and the property lines. If an ILR or drawing is not applicable for this improvement and/or alteration, indicate by checkmark the approximate area of impact on existing improvement.

_____ front of home/live-work, _____ back of home/live-work, _____ side of home/live-work,
_____ roof, _____ patio, _____ garage, _____ other: _____

4. Material(s) needed for proposed improvement and/or alteration (checkmark, identify items needed or that will be impacted, indicate the specs if applicable and state "NA" where not applicable or used)

_____ Paint Color _____ (include color sample) Or, will match existing. Yes _____

_____ Stain Color _____ (include color sample) Or, will match existing. Yes _____

_____ Lumber _____

_____ Stucco/Brick/Siding _____

_____ Screen _____

_____ Shingles/Roofing _____

_____ Pipe _____

_____ Electrical _____

