

OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION
SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES
October 16, 2024, 6:15 P.M.

Call to Order: Meeting called to order at 6:15 P.M.

Members Present :

Bob Detwiler – Board Member
George Brown – Board Member
Beth Detwiler – Board Member
Stephen Rivas – Board Member
Ed Greco – Board Member

Members Absent :

Frank O’Mahony -- Alternate

Others Present (on-line or in person): none

1. Confirmation of quorum. Quorum was confirmed.

2. Approval of agenda. Vote to approve agenda. Motion to approve by George. Motion was seconded by Ed and approved unanimously.

3. Vote to approve minutes of prior meeting of 9/18/2024. Motion to approve prior meeting minutes by George . Motion was seconded by Ed and approved unanimously.

4. Treasurer’s Report. Stephen reviewed the September reconciliation documents. The following data was reported: September Beginning Bank Balance-- \$53,402.21. September Ending Bank Balance-- \$51,734.21. Dues Outstanding as of 10/15/24-- \$22,354.11.

2024 3rd Quarter DFA Report was discussed. It is probable that without a Budget Adjustment Resolution our 2024 expenses will exceed the expense total approved by the DFA. Discussion included the individual spending categories, top spending categories of administration and regulatory, expense trend over the last 3 years and possible need to increase rates for next year.

Motion to approve the 2024Q3DFA Report by Stephen. Motion was seconded by Ed and approved.

Motion to approve the 2nd 2024 Budget Adjustment Resolution by Bob. Motion was seconded by George and approved.

Motion to accept the Treasurer’s report by George. Motion was seconded by Ed and approved unanimously.

5. Treatment plant update. This month we paid our system operator \$300 for cleaning the grease out of the lift station.

Thomas Dennis came back to do an annual inspection of the portable generator in September, which included checking the diesel fuel and changing the oil. This was a free inspection, except we paid his company \$100 for the diesel fuel and oil. He said the generator was working well, with only minor power surges. We will be charged for future annual inspections.

In the 3rd week of September the irrigation was shut down because the pump was broken. Loren found a replacement pump costing \$3,300. He suggested to wait until next year to buy one, since we might be ready to convert our system to potable water by then. We had a question about when the irrigation might come back from only one customer.

Discussion included the costs and benefits of the irrigation system, the possibility of not providing reclaimed irrigation water in the future and reactions of owners to a discontinuation of the re-use irrigation water. Various options for irrigation in the future were discussed.

6. Updates taxes and NMED permit renewal. Our permit is on administrative hold while the permit document is being drafted. Our Form 990 tax return for 2023 has been uploaded to our new website.

7. Liens, collections and accounts in arrears. Last month we released liens on 3 customers who had paid up on their accounts. We also sent notices of Right to Lien to 2 customers who owed more than \$300. One of them was a new owner, and that account is now paid up. The other customer owes more than \$400, so we plan to file a lien on that property within the next few days.

8. Update on county sewer line and irrigation plans. We have not been able to contact Travis Soderquist, the Interim Utilities Director for Santa Fe County.

9. New business and matters from the floor. A training for Board Members to see our lift station and the County's Abajo lift station is planned for this Friday, 10/18, starting at 8:45. Four members said they could come. An email was sent to Mr. Soderquist informing him about the training plans.

10. Schedule next meeting. Our next Special Meeting is scheduled for Wednesday, November 20th, at 6:15 PM. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend.

11. Vote to adjourn. Motion to adjourn by Stephen. Motion was seconded by Ed and approved unanimously. Meeting was adjourned at 6:55 P.M.