

**OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION
SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES
May 21, 2025**

Call to Order: Meeting called to order at 6:18 P.M.

Members Present :

George Brown – Board Member
Ed Greco – Board Member
Stephen Rivas – Board Member
Beth Detwiler – Board Member

Members Absent :

Frank O’Mahony – Board Member
Mark Anthony- Alternate
Bob Detwiler - Alternate

Others Present (on-line or in person):

- 1. Confirmation of Quorum.** Quorum was confirmed.
- 2. Approval of agenda.** Motion to approve the agenda as presented by George. The motion was seconded by Stephen and approved unanimously.
- 3. Vote to approve Minutes of Prior Meeting of 4/23/2025.** Motion to approve prior meeting minutes as presented by Stephen. The motion was seconded by George and approved unanimously.
- 4. Treasurer’s Report.** Stephen reported on bank reconciliations for March and April. April beginning Bank Balance- \$54,270.45, April Ending Bank Balance- \$63,620.54. Recon. documents showed no irregularities. On 5/19/25 the total arrears were \$21,749.56. Adjusted amount of arrears was \$16,894. The 1st quarter DFA report has not yet been approved. Motion to accept the Treasurer’s report by George. The motion was seconded by Beth and approved unanimously.
- 5. Treatment Plant update.** The re-built jet pump was installed and our remaining jet pump was pulled and examined. That pump was taken to be re-built also. Having both pumps working alternately will reduce our electricity use and cost. A new lower section of the pump for the irrigation tanks was put in.
- 6. Liens, collections and accounts in arrears.** Of two “Right to Lien Notices” sent out last month, one owner paid their outstanding debt and one owner had a lien filed. Discussion included number of liens currently in place and total amount owed compared to the total amount of checks written last month. Also discussed was sending letters to 10 owners having liens with a “Notice of Possibility of Legal Action” if amounts owed are not paid. A draft notice of possibility of legal action will be sent to Board members.
- 7. Updates on DFA reporting, NMED permit renewal and audit.** The IRS tax return was filed and will be uploaded onto our website. In the 1st quarter DFA report the total YTD expenditures were 24% of our total approved budget. When the 2nd quarter DFA report is available, the Board will explore the need for a Budget Adjustment.
- 8. Update on County Sewer Line and Irrigation Plans.** George and Beth are working on a preliminary application for retail sewer service and wholesale potable water service from SF County. Stephen will help with combining the documents in the application into the correct format.
- 9. Other Business and Matters from the Floor.** We will have Ed authorized as a DMR signer in June.
- 10. Schedule Next Meeting.** Our next Special Meeting is scheduled for June 18th, at 6:15 PM. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend.
- 11. Vote to Adjourn.** Motion to adjourn by Ed. The motion was seconded by Stephen and approved unanimously. Meeting was adjourned at 7:02 P.M.