

OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION
SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES
August 20, 2025

Call to Order: Meeting called to order at 6:14 P.M.

Members Present:

George Brown – Board Member
Stephen Rivas – Board Member
Ed Greco – Board Member
Beth Detwiler – Board Member

Members Absent:

Frank O’Mahony – Board Member
Bob Detwiler – Alternate
Mark Anthony- Alternate

Others Present (on-line or in person):

1. Confirmation of Quorum. Quorum was confirmed.

2. Approval of agenda. Motion to approve the agenda as presented by George . The motion was seconded by Stephen and approved unanimously.

3. Vote to approve Minutes of Prior Meeting of 7/16/2025. Motion to approve prior meeting minutes as presented by George. The motion was seconded by Stephen and approved unanimously.

4. Treasurer’s Report. July reconciliation and ledger documents will be reviewed next month. A current AR was not available. June Beginning Bank Balance: \$ 53,983, July Beginning Bank Balance: \$42,106, July Ending Bank Balance: \$29,585. Bank Balance on August 20 (available): \$13,110 and (current) \$12,908. Balances are low due to payments made for 2 pumps rebuilding and reinstallation.

Ed reported that total amount for checks signed most recently was \$7,844. The largest amounts went to our contactors. Discussion included payments expected from owners and costs yet to be paid.

Motion to accept the Treasurer’s report by Beth . The motion was seconded by George and approved unanimously.

5. Treatment Plant update. Ed reported that mowing at the treatment plant was done. Beth reported that the new switch for the generator is now being shipped and may be here in a week. When that arrives, the generator technician will complete the installation and test the repair. UPDATE 8/21: The technician will send us a part number and details of the switch when he picks it up. Beth will send that information on.

6. Liens, collections, legal actions and accounts in arrears. Our small claims court filing on one account will go to a hearing in 2-3 weeks. A document concerning the foreclosure on another property was reviewed. Stephen will draft a letter to the foreclosing mortgage company to re-assert our right to payment of outstanding debt on the account involved in foreclosure. Discussion included the lien on this property and statutory support for our efforts recover the amount in arrears.

7. Updates on DFA reporting. Our DFA Budget Adjustment Request was approved for \$40,000. The 2025 Q2 DFA Report was amended to add the requested June Bank Account, P&L and Balance documents.

8. Update on County Sewer Line, Irrigation Plans, Preliminary Application to County. An update on the new sewer line was requested from the County Public Works Division and the assistant to our County Commissioner, but no responses have been received.

UPDATE ON 8/21 from Gabriel Bustos, the assistant to County Commissioner, Hank Hughes: "Good morning Beth, the last update I received was the design was supposed to be completed in September. Mike Hart is the project manager for the Abajo lift station project and would be the best contact for the more technical questions." His contact information is Mike Hart, 505-992-9829, mhart@santafecountynm.gov"

9. Other Business and Matters from the Floor. Net DMRs were signed by Ed in August. Ed is working on resolving a problem with signatory authorization. Ed will send clarifying documents to the EPA District 6 Chief Administrator via registered mail. UPDATE ON 8/21. Ed got advice from the EPA help desk and is sending an email explanation and request for help to the EPA District Chief Administrator instead of mailing a letter.

10. Schedule Next Meeting. Our next Special Meeting is scheduled for September 17th, at 6:15 PM. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend.

11. Vote to Adjourn. Motion to adjourn by Stephen. The motion was seconded by George and approved unanimously. Meeting was adjourned at 6:42 P.M