

**OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION
SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES
September 17, 2025**

Call to Order: Meeting called to order at 6:14 P.M.

Members Present:

George Brown – Board Member
Stephen Rivas – Board Member
Ed Greco – Board Member
Beth Detwiler – Board Member
Frank O’Mahony – Board Member

Members Absent:

Bob Detwiler – Alternate
Mark Anthony- Alternate

Others Present (on-line or in person):

- 1. Confirmation of Quorum.** Quorum was confirmed.
- 2. Approval of agenda.** Motion to approve the agenda as presented by George. The motion was seconded by Frank and approved unanimously.
- 3. Vote to approve Minutes of Prior Meeting of 8/20/2025.** Motion to approve prior meeting minutes as presented by George. The motion was seconded by Frank and approved unanimously.
- 4. Treasurer’s Report.** Ownership transfer to new banking company will occur in October.

Stephen reported on July and August ledger and reconciliation.
July Ending Bank Balance: \$29,585.41. August Ending Bank Balance: \$8,295.32. Dues Outstanding as of 9/5/25: \$32,084.94. 1-30 days overdue, total: \$10,632.88. Adjusted Outstanding Dues: \$22,177.8
7 Lien Accounts Total: \$17,353.41.

Pumps Refurbishment Total: \$54,257.04
May not include some labor and transportation costs.

Average Monthly Income: \$12,709.
Average Monthly Expenses: \$17,707
If the spending continues we will need to increase our rates.

Discussion included: dealing with outstanding debt, high expenses vs income, costs of pump re-builds, probable need for rate increase in 2026. Stephen will bring data on possible increase options to Oct. Board Meeting.

Motion to accept the Treasurer’s report by Beth. The motion was seconded by George and approved unanimously.

- 5. Treatment Plant update.** A new contract was requested by Allen Environmental to be in effect until 12/31/2025. This represents a \$300 increase per month. Discussion included contract cost, emergency response, short term, review and modification of 2026 contract. Motion to validate the approval of the new contract by George. Seconded by Stephen. and approved unanimously.

A wiring problem that delayed installation of the new control panel switch will be worked on on 9/18 by Electrical Services. Discussion included problem details and costs.

6. Liens, collections, legal actions and accounts in arrears. Our current suit in Municipal Small Claims Court will go to hearing by the judge on Oct. 21. Discussion included mediation, inter-party communication, documents required and future suits against other accounts having large unpaid balances. Ed was thanked for his work with Small Claims Court issues and requirements.

7. Updates on DFA reporting. Nothing new to report.

8. Update on County Sewer Line, Irrigation Plans. Mike Hart was contacted for an update on the engineering plan for the new line. He listed 3 wastewater projects, their statuses and target completion dates. These projects will need to be completed before Oshara sewer connection to SF County: SR-14 Sewer line to Colibri, Abajo Lift Station upgrade and County Water Reclamation Facility upgrade

9. Other Business and Matters from the Floor. Nothing at this time.

10. Schedule Next Meeting. Our next Special Meeting is scheduled for October 22nd , at 6:15 PM. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend.

11. Vote to Adjourn. Motion to adjourn by George . The motion was seconded by Stephen and approved unanimously. Meeting was adjourned at 7:15 P.M