

OSHARA MUTUAL DOMESTIC WASTEWATER ASSOCIATION
SPECIAL OPEN BOARD OF DIRECTORS MEETING MINUTES
August 19, 2026

Call to Order: Meeting called to order at 6:16 P.M.

Members Present:

Ed Greco – Board Member
Stephen Rivas – Board Member
Miquela Sanchez – Board Member
George Brown – Board Member
Beth Detwiler – Board Member

Members Absent:

Others Present:

Steve Bourgault

1. Confirmation of Quorum. Quorum was confirmed.

2. Approval of agenda. Motion to approve the agenda as presented by George. The motion was seconded by Stephen and approved unanimously.

3. Vote to approve Minutes of Prior Meeting of 7/29/2026. Motion to approve prior meeting minutes as presented by Stephen. The motion was seconded by George and approved unanimously.

4. Matters from the floor. Steve Bourgault asked about a new development underway on Richards Ave. Discussion included plans for residential and commercial use as well as for a cemetery.

5. Treasurer's report. Stephen reported on July financial status, reconciliation documents and ledger: July Beginning Bank Balance: \$55,346.56. July Ending Bank Balance: \$55,132.04. Current Bank Balance: \$57,774.32. Outstanding debt is around \$18,673 from properties with liens due to non-payment.

Ed signed checks for \$8,685.28 and reviewed these. There were 7 invoices paid for testing services.

We received an invoice for \$2,300 for the new NMED discharge permit. It was decided that this will be paid in payments of \$460 to be paid each year for five years.

Motion to accept the Treasurer's Report by George. The motion was seconded by Miquela and Steve and approved unanimously.

6. Treatment plant update. An EPA official did an inspection of the treatment plant and operations on July 8th. He had no complaints or negative comments.

7. Liens, collections, legal actions and accounts in arrears. Ed reviewed the status of accounts in arrears. He reported that the case of one owner with a previous court judgement will be reviewed by the judge and may go to mediation. Four owners who owe over \$1,000 received warning letters. Their cases may be filed with Magistrate Court if an aging report shows no progress toward payment on their accounts.

8. Update on County sewer line, irrigation plans and acquisition agreement. Miquela reported on the completion of a required application form. This Santa Fe County "Ready, Willing and Able" form will be filed with staff of Santa Fe County Utilities for their review. Discussion included: requesting an in-person meeting with Utilities staff, questions for this

meeting, possible funding sources, timeline for new sewerline completion and next steps to take in the application process for joining Santa Fe County Utilities for sewer services.

Motion to approve the “Ready, Willing and Able” form as presented by George. The motion was seconded by Stephen and approved unanimously.

9. Updates on reporting. Ed signed the DMR reports for the quarter. The 2026 Discharge Permit has been received. IRS taxes will be completed and filed next month.

10. Other business. Nothing at this time.

11. Schedule next meeting. Our next Special Meeting is scheduled for Sept. 16th at 6:15 P.M. This will be a hybrid meeting. Board members will meet in person, and a zoom link will be provided for others wishing to attend by zoom.

12. Vote to Adjourn. Motion to adjourn by George. The motion was seconded by Stephen and approved unanimously. Meeting was adjourned at 6:47 P.M.